

# PRABHU JAGATBANDHU COLLEGE

ANDUL-MOURI, HOWRAH

## TENDER NOTICE

Tender Enquiry No:PJC/585/2017

Date: 01/09/2017

Sl. No.	Description of the item	Specification	Qty	Unit	
1.	Centralized Air Conditioning system at "Subarna Jayanti Bhavan"	<b>SL. NO.</b>	<b>DESCRIPTION</b>		
		<b><u>Equipment Part - Air conditioning</u></b>			
		1	Supply of Ducted Split Unit with <b>Hermetically sealed Scroll Compressor</b> , air cooled condenser, <b>Wide Voltage Range (340V - 460V)</b> , Propeller type Fan with motor for condenser, DIDW blower and filter for evaporator, <b>Hydrophilic Coating, multi compressor advantage</b> , micro processor controller, and other standard accessories. <b>Make:- Voltas /Blue Star/ Mitsubishi/Carrier/LG</b>		
		a)	4.3 TR (Twin Compressor)	1	NO
		b)	3.0 TR	2	NO
		c)	8.5 TR	1	NO
		d)	11.0 TR	1	NO
		2	Supply of <b>3 Star rated Hi Wall Split Units with Copper Coil</b> <b>Make:- Voltas/Blue Star/ Mitsubishi/Carrier/LG</b>		
		i)	0.75 TR	1	NO
		ii)	2.0 TR	1	NO
		<b><u>Ancillary Part - Air conditioning</u></b>			
		<b>SL. NO.</b>	<b>DESCRIPTION</b>	<b>Qty</b>	<b>Unit</b>
		1	Installation, testing and commissioning of the following Split units with first charge of refrigerant, control wiring and necessary accessories etc		
		a)	Ductable Split Units		
		i)	4.3 TR	1	NO
		ii)	3.0 TR	2	NO
		iii)	8.5 TR	1	NO
		iv)	11.0 TR	1	NO
		b)	Hi Wall Split Units		
		i)	0.75 TR & 2.0 TR	2	NO
		2	Supply, installation, testing and commissioning of the <b>refrigerant piping (Hard Drawn)</b> between each set of outdoor and indoor units.		
		a)	Ductable Split Units		
		i)	4.3 TR Unit	5	metre
ii)	3.0 TR	5	metre		
iii)	8.5TR Unit	5	metre		
iv)	11.0TR Unit	5	metre		

	b)	Hi Wall Split Units		
	i)	0.75 TR & 2.0 TR ( <b>Beyond 3 Meter</b> )	3	metre
	3	Supply, installation, testing and commissioning of PVC pipe medium class (For <b>drainage</b> of water from IDU) with 9 mm thick Nitrile Rubber insulation as per specification.		
	i)	32mm NB	20	metre
	4	Control Cabling between ODU and IDU.	30	metre
	5	Supplying, installation, testing & commissioning of GSS ducting of following thickness including necessary supports, adjustable dampers, vanes etc complete as per IS 655.		
	i)	24 Gauge GSS Ducting site fabricated as per IS 655.	140	sqmtr
	ii)	22 Gauge GSS Ducting site fabricated as per IS 655.	35	sqmtr
	iii)	20 Gauge GSS Ducting site fabricated as per IS 655.	80	sqmtr
	6	Supplying & fixing of <b>thermal insulation of 9mm thick close cell Nitrile Rubber (Class -1).</b>		
	i)	9mm Thick	50	sqmtr
	7	Supplying & fixing of <b>acoustic insulation</b> inside ducting with fiberglass rigid board of density 48 kg/cu.m finished with 28G perforated aluminium sheet with bolts nuts GI washers as per specification & as required.		
	i)	12 mm thick	50	sqmtr
	8	Supplying, fixing, testing commissioning of <b>Supply air grill</b> of powder coated aluminium with MS volume control dampers.complete as required.	2.2	sqmtr
	9	Supplying, fixing, testing & commissioning of power coated extruded aluminium section Return air grill with louvers but without volume control dampers complete as required.	3.3	sqmtr
	10	Volume Control Damper	0.7	sqmtr
	11	Supplying, fixing, testing & commissioning of <b>fresh air arrangement</b> with volume control dampers, bird screen etc complete as required.	0.2	sqmtr
	12	Canvass Connection	2	NO
	13	Bracket for High wall split unit		NO
	14	Structure for ODU	5	NO
	15	Lifting & shifting	1	LOT

<b>Time and date of receipt of tender</b>	From 04.09.2017 to 18.09.2017 by 1 PM
<b>Time and date for opening of tender</b>	At 2 PM on 18.09.2017

Schedule to tender, all documents attached herewith should be fully filled in, signed by the authorized representative and submitted to the principal.

**Dr. Subrata Kumar Ray**  
Principal

( SCHEDULE TO OPEN TENDER )

Prabhu Jagatbandhu College  
Andul-Mouri, Howrah

Tele : ,

Email:

Schedule to open Tender no:

Dated, 1<sup>st</sup> September, 2017

Time and date of receipt of tender :

From 04.09.2017 to 18.09.2017 by 1 PM

Time and date of opening tender :

At 2 PM on 18.09.2017

Validity of offer acceptance :

The tender shall remain valid for till  
45 days from the date of opening.

Tenderers are advised to go through the Payment terms, clause attached with this Tender Enquiry carefully before filling the tenders.

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	12	Canvass Connection	2	NO
	13	Bracket for High wall split unit		NO
	14	Structure for ODU	5	NO
	15	Lifting & shifting	1	LOT

The Tender Acceptance letter which is a written undertaking that all the terms & condition of the tender are understood and accepted should be signed and submitted to the Principal.

**Dr. Subrata Kumar Ray**  
**Principal**

01	Purchaser	Prabhu Jagatbandhu College
02	Inspection Authority	Governing Body/Purchase Committee of the College
03	Inspection Officer	<b>Principal/Authorized representative</b>
04	Name of items and Qty	Centralized Air Conditioning Machine as required  As required <b>Specification- As described earlier</b>
05	Delivery of materials	<b>Prabhu Jagatbandhu College</b>
06	<b>Delivery period</b>	<b>As per work order</b>
07	Liquidity damages	If the firm shall not execute the work within scheduled period, the penalty will be imposed at the rate of 1% for each one week delay and upto maximum 5%. The cost of delay will be deducted from the final bill and which is not negotiable under any circumstances.
08	Validity of offer	The rates quoted by firm are valid for 45 days from the opening of price bid.

- The Tender must be submitted along with methodology of support to meet the requirements and all documents as specified in the tender.
- Incomplete offers, offers not confirming fully to Technical and Eligibility requirements or with vague replies will not be considered.
- Firm should offer their price including off all relevant taxes and duties. No other amount would be payable extra beyond the offer rate at any circumstances.
- Principal reserve the right to cancel/reject any or all the tender without assigning any reason thereof.

## **GENERAL REQUIREMENT :-**

(A) The tenderer should indicate specifically the Basic Price, Taxes/Excise duty, other duties (if any), levies chargeable, delivery and installation charges. No additional information will be entertained after due date.

(B) The tenderer should clearly indicate the **delivery period** and **validity period** of tender.

(C) **No advance payment or payment** against Performa invoice will be made. 70% Payment will be released after receipt of the materials at college and issuing of receipt voucher by purchaser's authorized representative. The balance 30% payment will be released after successful installation/testing of Centralized Air Conditioning System and issuing of acceptance certificate by purchaser's authorized representative.

(D) Profile of the company.

## **ELIGIBILITY CRITERIA**

### **Pre qualification criteria**

<b>S.No.</b>	<b>Requisite Credential</b>	<b>Requisite Supporting document</b>	<b>Submitted Yes/No</b>
1.	Annual Turn over for each of last three financial years i.e. 2014-15, 2015-16,2016-17 must be at least 50 lakhs.	Provide the turnover in a separate sheet with Auditor's/Authorised signatory along with audited balance sheet for last 3 years.	
2.	Must comply with all statutory obligations.	Provide the following required nos. in a separate sheet duly attested with following supporting documents.  i. Copy of PAN Card. ii. Sales Tax Registration Certificate / GST certificate.  iii)Income Tax clearance certificate	
3.	The bidder shall have a registered office in India involved in Electronics equipments and related business having operations in Kolkata and surroundings for the last five years (Certificate of Incorporation).	A documentary proof with complete address details and contact person details be submit with tender documents.	

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**SYSTEM PERFORMANCE**

The Vendor shall be required to provide all kind of support during the warranty period as & when required.

**PLACE OF SUBMISSION OF TENDER DOCUMENTS**

Tender documents duly completed in all respect are to be submitted to the Head Clerk before specified date and time mentioned in the Schedule to Tender. **Late/delayed tender shall not be opened and returned in original to the bidder.**

**The Tender should be submitted in a single bid system which comprises of three separate closed envelopes named as follows:**

- i) First envelop comprises of technical bid**
- ii) Second envelop comprises of price and other commercial bid**

**Purchaser reserves the right to cancel/reject or Scrap the tender without assigning any reason.**

**Dr. Subrata Kumar Ray**  
**Principal**

**TENDER ACCEPTANCE LETTER**

(To be given on Company Letter Head)

To

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Sub : - **Acceptance of Terms & Conditions of Tender**

Tender Reference No.

Name of Tender/Work:

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Dear Sir,

1. I/We have downloaded/obtained the tender documents(s) for the above mentioned 'Tender/Work' from the website(s) namely:-----

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as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from page No.----- to -----(including all documents like annexure(s),

schedule(s), etc), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/organization to have also been taken into consideration, while submitting this acceptance letter.

4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.

5. In case any provisions of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with official seal)



**Check list for Tenderer :-**

(Tenderers should check following requirements for compliance before submission of the tender documents)

1	Whether the firm is in existence for over 05 years in the trade. If yes, necessary supportive document has been attached?	Yes / No
2	Whether the firm is registered with West Bengal sales tax department for works contract tax. If yes, necessary supportive document has been attached?	Yes / No
3	Whether the firm is expertise to provide maintenance/repair of equipment as mentioned at appendix-“A”	Yes / No.
4	Whether income tax clearance certificate and the balance sheet for the last two years, are attached?	Yes / No
5	Tender Acceptance letter signed by tenderer with seal.	Yes / No
6	Registration certificate of DGS &D (If applicable) provided or not.	Yes / No
7	Annual turnover support documents attached or not.	Yes / No
8	Whether the firm is blacklisted by any Govt. Organization, if yes, firm will be rejected for bidding to College tender.	Yes/No

**Declaration**

I hereby certify that the information furnished above are full and correct to the best of our knowledge. We understand that in case found any deviation in the above statement at any state, the company will be black-listed and will not have any deal with the college in future.

**Signature & full address of the Tenderer**

